

**HORACE MANN BEHAVIOR MATRIX**

# Be Safe

Arrival/ Dismissal	Hallway / Stairs	Bathrooms	Cafeteria	Playground	Bus	School Gatherings
<ul style="list-style-type: none"> <li>* Use crosswalk and sidewalk</li> <li>*Follow adult/cadet directions</li> <li>*Go straight to YOUR classroom</li> <li>*WALK</li> </ul>	<ul style="list-style-type: none"> <li>* Promptly move to next place</li> <li>* One step at a time - use the handrail</li> <li>*WALK</li> </ul>	<ul style="list-style-type: none"> <li>* 1 person in 1 stall or urinal</li> <li>*Water stays in the sink</li> <li>* Keep body and eyes to self</li> <li>*WALK</li> </ul>	<ul style="list-style-type: none"> <li>* Stay in seat until given permission - hands and feet to self</li> <li>*Eat only your own food</li> <li>* WALK</li> </ul>	<ul style="list-style-type: none"> <li>* Take turns &amp; share equipment safely</li> <li>* Stay on playground</li> <li>*Two finger touch</li> <li>*WALK</li> </ul>	<ul style="list-style-type: none"> <li>* Seat in your seat Back to back Face the front Don't unpack</li> <li>* Walk on and off bus in line</li> <li>* Hands &amp; feet to yourself</li> </ul>	<ul style="list-style-type: none"> <li>* Enter and exit in line</li> <li>*Hands and feet to yourself</li> </ul>

# Be Responsible

Arrival/ Dismissal	Hallway / Stairs	Bathrooms	Cafeteria	Playground	Bus	School Gatherings
<p>* Move promptly with class in line</p> <p>*Stay in your class' assigned area</p> <p>*Be on time - 7:55</p>	<p>* Stay on the right side of hallway</p> <p>*Stay behind the person in front of you with an appropriate space (Panther Paws)</p>	<p>* 2-2-2 2 pumps 2 paper towels 2 points</p> <p>* Do what is needed in a short amount of time</p> <p>*Keep area clean - flush toilet and put paper towels in the garbage</p> <p>*No technology</p>	<p>*Clean up your table when finished - make sure you have all of your belongings</p> <p>*2 sauces</p> <p>*Raise your hand if you need help</p>	<p>* Dress for the weather</p> <p>* Find a teacher if noticing the 4 B's (bleeding, bruised, broken, bullying)</p> <p>*Woodchips stay on the ground</p>	<p>* Keep aisles clear</p> <p>*Keep everything in your backpack/ Know where your belongings are</p> <p>*Keep hands, feet, and head inside the bus</p>	<p>* Seat in your seat with hands in lap</p> <p>*Still feet</p>

# Be Respectful

Arrival/ Dismissal	Hallway / Stairs	Bathrooms	Cafeteria	Playground	Bus	School Gatherings
<ul style="list-style-type: none"> <li>* Keep body to self</li> <li>*Get ready right away - keep things in your backpack</li> <li>*Level 1 or Level 2 voice</li> </ul>	<ul style="list-style-type: none"> <li>* Keep body to self</li> <li>* Greet others with a smile and a wave</li> <li>*Level 0 voice</li> </ul>	<ul style="list-style-type: none"> <li>*Give privacy to others</li> <li>* Keep supplies and devices out of the bathroom</li> <li>*Keep bathroom clean (flush, toilet paper off the ground)</li> <li>*Level 0 voice</li> </ul>	<ul style="list-style-type: none"> <li>*Manners - Keep food to yourself, say please &amp; thank you, clean up after yourself, don't play with food</li> <li>*Stay in your spot but move quickly through the lunch line</li> <li>* Level 2 voice</li> </ul>	<ul style="list-style-type: none"> <li>* Follow agreed upon game rules</li> <li>*Make sure everyone has a friend to play with</li> <li>*Accept consequences</li> <li>*Be kind! Use polite language</li> </ul>	<ul style="list-style-type: none"> <li>* Keep body to self</li> <li>*Find a seat quickly</li> <li>*Use polite language</li> <li>*Listen to the driver and follow the directions the first time</li> <li>*Level 1 voice</li> </ul>	<ul style="list-style-type: none"> <li>* Eyes on the speaker</li> <li>*Make sure you have all of your things when you leave</li> <li>*Level 0 voice</li> </ul>

